



2025 Annual General Meeting – Minutes

June 18, 2025

Valleyview Community Church

7:30 PM

Agenda

1. Call to Order
2. President's Report
3. Landscaping Report
4. Financial Report and 2026 Budget
5. Questions & Discussion
6. Election of Board of Directors
7. Adjournment

Call to Order

- Meeting called to order at 7:32 PM
- Minimum required for quorum is 10% of homeowners, a requirement of 51 present or via proxy.
- Quorum Confirmed.
- Michael Hoffman, President of the Springborough Residents Association appointed as Chairperson.
- Motion to Accept the Notice of Annual General Meeting
 - MOVED: Glen Ellis
 - SECONDED: Dave Petkau
 - The motion was passed unanimously.
- Motion to Approve the Agenda per the Notice of the Annual General Meeting
 - MOVED: Glen Ellis
 - SECONDED: Mary Ostrom
 - The motion was passed unanimously.
- Motion to Approve Minutes of the 2024 Annual General Meeting
 - MOVED: Bernice Thomas
 - SECONDED: Mary Ostrom
 - The motion was passed unanimously.

President's Report

- Introduction of current board members
- 2024 Year in Review
- Continued traditional landscaping scope.
- Continued emphasis on collections.

Landscaping Report

- Continued with Foothills Landscaping. Board is pleased with results as they did a good job and were responsive to any issues or concerns. Flower displays were lovely.
- Similar services to 2024, including watering and weed control.

Springborough | Residents Association

- Continuing with Foothills Landscaping.
- Looking at some boulevard improvements.

Financial Report

- Reviewed 2024 financial statements.
- Annual fee \$150 due to snow removal no longer being done
- Electronic delivery of invoices as much as possible due to postage costs, printing and reducing preparation time
- Motion to Approve 2024 Financial Statements.
 - MOVED: Glen Ellis
 - SECONDED: Matt Bryan
- The motion was passed unanimously.
- Questions from the floor regarding upkeep of trees in walkway – Foothills Landscaping monitors

Election of Board of Directors

- Nominations: None
- The following board members from 2024 expressed interest to continue on the Board
 - Michael Hoffman (current President)
 - Glen Ellis (current Vice President)
 - Mary Ostrom (current Director at Large)
- Amir Khawaja (current Director at Large)
- Adjournment @8:12 PM
 - MOVED: Matt Bryan
 - SECONDED: Bernice Thomas
 - Motion passed unanimously.